

Summer 2025 Internship (10 weeks) 10 hours/week

Format: Hybrid

Stipend: \$1800 from Georgia Tech's Institute for Leadership and Social Impact

HouseATL seeks an intern for the summer semester of 2025 to support its growing, mission-focused membership coalition and its volunteer-led Working Groups. HouseATL is a cross-sector membership coalition of civic leaders committed to building the public will for a comprehensive and coordinated housing affordability action plan for Atlanta. The organization is fiscally sponsored by the Community Foundation for Greater Atlanta, and its offices are co-located with the Community Foundation. HouseATL has its own Advisory Board, elected by the membership, and it is currently staffed by an Executive Director and a Membership Associate. More information is available on the website at www.houseatl.org.

The person in this internship role will support projects for HouseATL's Working Groups, including research, concept development, creating documents like one pagers, event support, etc. The Working Groups are led by volunteer Co-Chairs. This is a hybrid work situation, with some remote work but also with some in-person meetings and activities.

Responsibilities:

- Research and organize information as needed that will assist the goals of the Working Groups
- Support events such as in-person meetings of the Working Groups, preparing materials and presentations, taking notes, assisting with speaker invitations, etc.
- Support the Rental Housing Preservation Working Group with communications to expand utilization of the <u>affordable housing preservation map</u>, such as preparing blurbs for newsletters and social media, identifying public opportunities to link to and promote the tool, designing "scavenger hunt" games that point people back to the database to answer questions, developing postcards/table tents with the QR code for events, etc.
- Support the Prioritizing Communities Working Group with some communications templates related to tenants rights/renter protections and research communications outlets that the Working Group is interested in pursuing.
- Assist the Policy Working Group's subgroup on energy efficiency/sustainability with an evaluation of the climate risk for a set of affordable housing developments, using an existing methodology.

Qualifications:

- Must be a current Georgia Tech student
- Mission aligned with a strong sense of purpose
- Excellent verbal and written communications and interpersonal skills
- Ability to interact professionally and effectively with a diversity of external stakeholders
- Reliable and trustworthy follows through on responsibilities in a timely and ethical manner
- Able to conduct independent research

To Apply:

Please submit a cover letter describing your interest in the role and a resume for consideration to info@houseatl.org with the subject line of "Summer 2025 Internship".

This internship is a collaboration with the Institute for Leadership and Social Impact (ILSI) at Georgia Tech. The student selected for this position will receive a Social Impact Fellowship from

ILSI in the amount of \$1,800 upon verification of their eligibility for a scholarship with the Financial Aid office. Students are expected to work 10 hours a week on average. Students need to be enrolled full-time. ILSI will handle onboarding and the payment process, and Fellows are expected to complete a blog post about their internship experience and participate in one Fellowship event with ILSI.